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## Haringey Schools Forum

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THURSDAY, 1ST JULY, 2010 at 15:45 HRS for 16:00 HRS- HARINGEY PROFESSIONAL DEVELOPMENT CENTRE, DOWNHILLS PARK ROAD, TOTTENHAM, LONDON, N17 6AR

### **AGENDA**

**1. CHAIR'S WELCOME**

**2. MEMBERSHIP**

Clerk to report on any vacancies or changes to the Membership of the Forum.

**3. APOLOGIES AND SUBSTITUTE MEMBERS**

Clerk to report.

**4. DECLARATIONS OF INTEREST**

Declarations are only required where an individual member of the Forum has a pecuniary interest in an item on the attached agenda.

**5. INUTES OF THE MEETING OF 13 MAY 2010 (PAGES 1 - 10)**

**6. MATTERS ARISING**

**7. SCHOOL OUTTURN AND BALANCES 2009-10 (PAGES 11 - 16)**

To advise the Schools Forum of schools' net expenditure in the 2009/10 financial year, the net balances carried forward and the clawback of surplus balances.  
To request the appointment of a panel of the Forum to allocate the contingency for schools in financial difficulty and the addition of the clawback sum to the contingency.

**8. FINAL DEDICATED SCHOOLS GRANT ALLOCATIONS 2010/11**

The Dedicated Schools Grant is finalised in June following a data checking exercise by the DfE. This report advises the Schools Forum of the final allocation and any changes required to agreed budgets.

**9. REVIEW OF THE HARINGEY SCHOOL FUNDING FORMULA (PAGES 17 - 22)**

To update on work undertaken in reviewing the funding formula for 2011/12.

**10. RESPONSE TO THE DCSF CONSULTATION ON CHANGES TO THE DSG (PAGES 23 - 24)**

To report on the Council's and Forum's response to the DSG Consultation.

**11. ARRANGEMENTS FOR THE ELECTION OF THE CHAIR AND VICE-CHAIR(S) OF THE SCHOOLS FORUM (PAGES 25 - 28)**

To report on the proposed arrangements for electing the Chair and Vice-Chair(s) of the Forum. To agree the duration of the term of office.

**12. UPDATE FROM WORKING PARTIES AND PANELS (STANDING ITEM) (PAGES 29 - 32)**

To keep Members of the Forum updated on working party meetings and actions arising.

**13. ANY OTHER URGENT BUSINESS**

**14. DATE OF NEXT MEETING**

23rd September 2010.

JAN SMOSARSKI

[jmosarski@googlemail.com](mailto:jmosarski@googlemail.com)



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Vacancy	A	Steve Worth, School Funding Manager
<i>Early Years Dvpment &amp; Childcare P'ship</i>	*	Neville Murton, Head of Finance CYPS
	*	Ian Bailey, Deputy Director CYPS
<i>Greig City Academy</i>	*	Jan Smosarski, Clerk
Paul Sutton		Peter Lewis, Director CYPS
		Kevin Bartle
	*	Bill Barker, Sixth Form College
	*	Ann Woods
	*	Trudi Eagle
* indicates attendance	A	indicates apologies received

TONY BROCKMAN [ CHAIR ] IN THE CHAIR

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<b>MINUTE NO.</b>	<b>SUBJECT/DECISION</b>	<b>ACTION BY</b>
<b>1.</b>	<b>CHAIR'S WELCOME</b>	
1.1	The Chair welcomed everyone to the meeting. As this is the first Forum meeting since the Fair Funding public Meeting he took this opportunity to thank those forum members who attended the public meeting.	
<b>2.</b>	<b>MEMBERSHIP</b>	
2.1	The Chair welcomed new Forum members Janet Barter, secondary governor at Alexandra Park. Maria Jennings, secondary governor at NPCS and Sarah Crowe, primary governor member at Devonshire Hill Primary.	
2.2	Sharon Easton, Primary Headteacher has missed more than three meetings without sending apologies. This resulted in a vacancy. There are currently vacancies for a primary headteacher, a primary governor and a Children's Centre governor member	<b>AW</b>
<b>3.</b>	<b>APOLOGIES AND SUBSTITUTE MEMBERS</b>	
3.1	Apologies were received from Chris Witham, Maxine Pattison, Jane O'Neil, Jane Flynn, Gerald Hill, Cllr. Reith, Cllr. Mallet, Patrick Cozier and Susan Tudor- Hart.	
3.2	The Chair informed Forum members that he had been advised that in future the forum would have to agree apologies for absence. When sending apologies to the Clerk members are asked in future to give reasons for their absence.	<b>ALL</b>
<b>4.</b>	<b>DECLARATIONS OF INTEREST</b> There were no new declarations of interest.	
<b>5.</b>	<b>MINUTES OF THE MEETING HELD ON 25<sup>th</sup> FEBRUARY 2010</b>	
5.1	<b>AGREED</b> The minutes of the meeting held on 25 <sup>th</sup> February 2010 were agreed and signed as a true record.	

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<p>6</p> <p>6.1</p> <p>6.2</p> <p>6.3</p> <p>6.4</p> <p>6.5</p>	<p><b>MATTERS ARISING FROM THE MINUTES OF 28<sup>TH</sup> JANUARY 2010</b></p> <p><b>Minute 6.4</b> – Melian Mansfield (MM) asked whether money allocated for statements was monitored to ensure that it was used for the correct purpose. Neville Murton (NM) explained that this was not done by Finance and the question should be referred to Phil DiLeo. June Jarrett (JJ) added that there was some monitoring as part of the Annual Review process.</p> <p><b>Minute 8 – School Lunch Grant-</b> NM reported that following the implementation of the recommendation at the last meeting substantially more schools were charging the recommended amount for a school meal. 33 schools charged £1.90 (or in one case £1.80), 23 schools charged £2.00 and 4 schools charged £2.00+</p> <p>MM asked whether there was any information to show that the £1.90 was good value for money. She was requested to put this question in writing to Ian Bailey/</p> <p>Maria Jennings (MJ) asked for an update on uncollected debt and whether there had been any further consideration given to extending the range of payments open to families. NM replied that schools had received advice on debt collection as reported in a previous Forum meeting. Consideration had been given to alternative methods of payment such as direct debit but the implementation of alternative systems was complex.</p> <p><b>Minute 12.1</b> – fraud – although declining in Haringey there were still instances of the fraudulent cashing of cheques. However there have been instances of similar fraudulent activities being reported from other boroughs.</p>	
<p>7.</p> <p>7.1</p> <p>7.2</p> <p>7.3</p> <p>7.4</p>	<p><b>2009-10 FMSiS OUTCOMES AND 2010-11 PROGRAMME</b> - Ann Woods, Head of Audit and Risk Management</p> <p>Ann Woods reported that since writing her report several more schools had confirmed dates for FMSiS audits.</p> <p>If any school found they were unable to meet the agreed date of their audit they must inform Audit as soon as possible as the department was now contracting out the audits and would be charged if contractors visited schools and were unable to carry out the planned audit.</p> <p>In the first three year round of FMSiS audits only one school had failed to meet the standard and this was due to auditors being unable to carry out the assessment in this particular school in spite of several attempts to do so. Ann Woods was now taking advice from central government as to how this issue should be dealt with. Ian Bailey (IB) confirmed that the School Improvement Team were aware of the concerns raised by the Audit Team about this school. MM asked whether governors at the school were aware of the situation and suggested that this should happen via the Governor Support and Training Unit (GSTU)</p> <p>AW asked whether there were any change in the three year audit plan for schools – that is one year an FMSiS audit, one year a general audit and in the third year no audit. Ann Woods replied that a number of schools would be having 'routine' audits but that would not extend to a third of the schools. Schools would be audited on a 'risk' basis following FMSis audits – although there would be a random sample of schools</p>	

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7.5	<p>also receiving general audits. AW requested that a school would not get a general audit and a FMSiS audit in the same financial year. Ann Woods confirmed this would be the case unless a school requested this.</p> <p><b>Recommendations</b></p> <p><b>NOTED</b> 1. That the Schools Forum note the positive results of the 2009-10 FMSiS audit programme.</p> <p><b>AGREED</b> 2 That the Schools Forum agree the proposed timetable for 2010-11 to ensure that the programme of FMSiS re-assessment can be achieved by 31 March 2011</p>	
8.	<p><b>INSURANCE ARRANGEMENTS FOR SCHOOLS 2010-11 – Trudi Eagle</b></p> <p>8.1 There have been no changes to the insurance cover arrangements this year. All premiums remain the same. The only change has been in the company providing the buildings liability cover.</p> <p>8.2 AW asked if schools were covered for fraudulent cashing of cheques. Trudi replied that they were but schools would be expected to carry out an investigation. Changes are being made to the way in which payments are being made to ensure greater security.</p> <p>8.3 Laura Butterfield asked if schools were still had buildings insurance if they opted out of the Property and Contracts SLA. Trudi replied that they were.</p> <p>8.4 MM asked what insurance documentation schools got. She was told that this document was sent to Headteachers. MM requested that it was also sent to Chairs of Governors.</p> <p>8.5 <b>Recommendation – That the report was noted.</b>  <b>NOTED – The Forum noted the report</b></p>	
9.	<p><b>REVIEW OF THE HARINGEY SCHOOL FUNDING FORMULA – Neville Murton, Head of Finance for the CYPS</b></p> <p>9.1 The report is the first step to consider whether there should be any changes to the formula funding in 2011-12. Schools Forums are discouraged in making changes to the formula in a three-year period. 2011 will mark the start of a new three-year period.</p> <p>9.2 <b>Sixth Form Centre –</b> a specific issue relating to the Sixth Form Centre has been raised in Appendix 1. Bill Barker addressed the forum on this issue. The following points were made in the discussion:</p> <p>9.2.1 The Sixth Form Centre provides the 16-18 education for all young people who attended special schools. Effectively this means that there is a special school within the Sixth Form Centre.</p> <p>9.2.2 The funding for these students does not mirror the funding received by special school pupils. In particular the Minimum Basic Allocation (MBA) for the Sixth Form Centre for funding for a Headteacher is only 55/1200..</p> <p>9.2.3 If the students had remained in their special school it would have received the full MBA.</p> <p>9.2.4 The special school students continue to have needs that involve the time of the Deputy Headteacher and the Headteacher.</p> <p>9.2.5 The LA already subsidises the money allocated by the Learning Skills Council. Any additional funding would increase this subsidy, which comes out of the DSG.</p>	

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9.2.6	NM stated that officers were sympathetic to the general point raised and noted that it was proposed that they should look at this situation in more detail and bring a proposal back to the Forum for further consideration.	<b>Officers (NM/ SW)</b>
9.2.7	The Chair stressed that the submission from the Sixth Form Centre had been allowed because it was the only representative of its phase. Submissions to the Forum by individual institutions are not encouraged.	
9.2.8	<b>Recommendation 1</b> <b>AGREED</b> – That the Forum agrees to consider changes to the MBA for the Haringey Sixth Form College and that officers agree a recommended position with the Sixth Form College for consideration at the next meeting of the Forum.	
9.3	Forum members considered the current funding formula and any factors that should be reviewed prior to 2011. AW asked whether some consideration should be given to a review of the AWPU range as he felt that there should be some review before 2014. It was pointed out that implementation of any changes might be in conflict with the minimum funding guarantee, and that it might be better to await the outcome of the DCSF funding consultation.	<b>NM</b>
9.3.1	<b>Recommendation 2</b> <b>AGREED</b> -That Forum members consider the current funding formula and raise with officers any factors that should be reviewed prior to 2011.	
9.4	Members discussed the advantages of schools being able to predict income over a three-year period. It was felt that there should be a review of the AWPU range, which should be reported to the Forum by October 2011.	
9.4.1	<b>Recommendation 3</b> <b>AGREED</b> as amended (amendments in italics) – That the Forum agrees to a review of the relative distribution <i>between phases, with that review reported to the Forum by October 2011</i>	<b>NM</b>
9.5	There was a further discussion as to whether the LA may have difficulty in having access to accurate information to prior attainment owing to the SATs boycott. IB stated that there was no lack of information on prior attainment – it would only be the SATs results that were unavailable. <b>It was agreed to add a fourth recommendation.</b>	
9.5.1	<b>Recommendation 4</b> <b>AGREED</b> – Officers to bring to the next Forum meeting proposals on how any absences in data on prior attainment will be addressed in the 2011 school budgets.	
<b>10</b>	<b>PROPOSED RESPONSE TO THE DCSF CONSULTATION ON CHANGES TO THE DSG – Neville Morton</b>	
10.1	The Chair opened the discussion by referring everyone to the tabled guidance on how to respond to the Government's DSG Formula Review and a Q & A sheet relating to issues about the ACA. He urged schools, governing bodies and individuals to respond to the consultation. The consultation closes on June 7 <sup>th</sup> so time is now of the essence. Copies of	



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<p>10.2</p> <p>10.3</p>	<p>responses should be sent to NM who has only received about five copies to date. It was proposed that schools and all other organisations that might respond be circulated with a list of responses received to encourage others to follow suit.</p> <p>The Chair proposed that given the change of government and having lobbied Diana Johnson and Vernon Coker a schools forum deputation should now approach the new Secretary of State. <b>This was agreed and it was agreed that The Chair and Vice Chair should make this approach.</b></p> <p>The paper sets a steer for responses on all other strands of the consultation. The ACA Working Party will meet on the 20<sup>th</sup> May and will formulate the forum's response to all sections of the consultation document. Views from the Forum will act as a steer for that Working Party discussion. Members discussed each question in the document, looking at the proposed answers made by Officers and commenting on them.</p> <p><b>Question 1</b> – Principles applying to the formula. Members generally agreed the points made.</p> <p><b>Question 2</b> – Mainstreaming of grants into the DSG. Members discussed the proposal to mainstream some grants into the DSG. The Chair expressed concern about the EMA Grant being mainstreamed in this way as the current system ensured that this money was ring fenced and spending was transparent and identifiable. This would not be the case if it were to become part of the DSG. Not all members agreed with this view as some felt that most schools spent in excess of the EMA Grant on ethnic minority support. It was further proposed that where grants are not mainstreamed they should be subject to ACA uplift.</p> <p><b>Question 3</b> – Proposed elements of the formula. Members generally agreed the points made.</p> <p><b>Question 4</b> –methodology for calculating basic entitlement. Members discussed the advantages and disadvantages of ALF/ Judgment based funding. The Chair expressed the view that if funding is demonstrably below ALF costs then it is clear that schools are being under funded. NM was of the view that a robust ALF model was unavailable and that there was no time to create one.</p> <p><b>Question 5</b> – AEN – Members discussed issues relating to the Local Pupil Premium. There was some concern that a Local Pupil Premium might not benefit areas with high levels of AEN. However the newly renamed DFE have expressed the view that most pupil funding should go to the most disadvantaged pupils. All were agreed that the paragraph on mobility should be strengthened, as this key indicator of deprivation and AEN has not been taken into account in the DSG consultation.</p> <p><b>Question 6</b> – preferred indicators for distributing money via deprivation. Members agreed that a hybrid approach between FSM and the Index of Deprivation Affecting Childhood Issues (IDACI) was the best approach for Haringey.</p> <p><b>Question 7</b> –Other key indicators - Members generally agreed the</p>	<p><b>Chair/ Vice Chair</b></p>
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	<p>points made.</p> <p><b>Question 8</b> – Local Pupil Premium mechanism - Members generally agreed the points made.</p> <p><b>Question 9</b> – Whether LA's should develop their own pupil premium mechanism - Members generally agreed the points made.</p> <p><b>Question 10</b> – High Cost Pupils – There was concern that there was no correlation between AEN and high Cost pupils and that it could not be acceptable to allocate 50% of the money in this way.</p> <p><b>Question 11</b> – census and Middle super Output Area - Members generally agreed the points made.</p> <p><b>Question 14</b> –ACA - Members generally agreed the points made. The proposed answer gave a good summary of the situation but will be further developed.</p> <p><b>Question 15</b> – transitional arrangements - Members generally agreed the points made.</p> <p><b>Question 16</b> – Should floors be paid for by all LA's - Members generally agreed the points made.</p> <p><b>Question 17</b> – Improvements to the MFG – Members requested that some response be made to this question.</p> <p><b>Question 18</b> - Contingency arrangements - Members generally agreed the points made. Concern was expressed that thresholds have been set overly high resulting in payments never being made.</p> <p><b>Question 19</b> Proposals for service children - Members generally agreed the points made.</p>	
<b>11</b>	<b>UPDATE FROM WORKING PARTIES AND PANELS</b>	
11.1	<b>ACA Working Party</b> - Covered in Item 10	
11.2	<b>EYSFF</b> – The Chair reported that the working party had previously requested an Early Years Policy from the LA in order that they could carry out the funding allocation exercise. However they had now been informed that the policy would not be available until after the funding formula exercise had been carried out. IB pointed out that a new council and a new government would inevitably affect the policy and that delay was inevitable. AW asked whether any decisions had been made about full time Nursery places as Headteachers were concerned about the impact on funding if full time places were lost.	
11.3	<b>Best Value Working Party</b> – Not met	
11.4	<b>Constitution Working Party</b> – this has met twice and a draft constitution is almost complete. It is hoped to bring this to the next meeting.	
<b>12</b>	<b>APPRAISAL OF FORUM</b>	
	A report summarising the responses made by members at the last meeting was noted.	
<b>13</b>	<b>ANY OTHER RELEVANT BUSINESS</b>	

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	There was no other business	
<b>14</b>	<b>DATE OF THE NEXT MEETING</b>  The next meeting will be on July 1 <sup>st</sup> 2010	
	The Chair thanked everyone for attending	

The meeting closed at 6.05 pm

**TONY BROCKMAN**

Chair

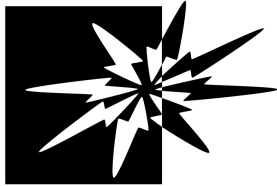
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## Appendix 1 School Balances.

<u>School Closing Reports</u>	2008/09	2009/10	
<u>2009/10</u>			
School	Revenue Balance £	Revenue Balance £	Movement £
<b><u>Primary Schools</u></b>			
Alexandra Primary	-£15,105	£24,845	£39,950
Belmont Infants	£55,914	£53,772	-£2,143
Belmont Junior	£53,435	£61,099	£7,663
Bounds Green Infants	£86,323	£96,882	£10,559
Bounds Green Junior	£76,192	£112,351	£36,158
Broadwater Farm	£76,113	£103,548	£27,435
Bruce Grove	£28,457	£27,153	-£1,304
Campbourne School	-£108,155	-£126,717	-£18,562
Chestnuts	£53,809	£40,787	-£13,022
Coldfall Primary	£374,543	£357,957	-£16,586
Coleraine Park	£181,844	£198,361	£16,516
Coleridge Primary	-£57,921	-£382,301	-£324,381
Crowland Primary	-£209,300	-£231,654	-£22,353
Devonshire Hill Primary	£206,735	£143,586	-£63,148
Downhills Primary	£112,776	£100,235	-£12,540
Earlham Primary	£29,181	-£24,086	-£53,268
Earlsmead	£113,825	-£20,670	-£134,495
Ferry Lane	£40,209	-£10,615	-£50,824
The Green CE Primary	-£102,717	-£94,946	£7,771
Highgate Primary	£32,095	£38,240	£6,145
Lancasterian Primary	£148,253	£192,242	£43,989
Lea Valley Primary	£207,838	£165,677	-£42,162
Lordship Lane Primary	£127,794	£69,307	-£58,487
Mulberry	£182,789	£88,498	-£94,291
Muswell Hill Primary School	£23,843	-£13,192	-£37,035
Nightingale Primary	£148,502	£44,269	-£104,232
Noel Park Primary	-£264,159	-£431,380	-£167,221
North Harringay Primary	£30,725	£14,690	-£16,035
Our Lady of Muswell	£105,860	£61,375	-£44,484
Rhodes Avenue Primary	£28,856	£39,177	£10,321
Risley Avenue Primary	£135,546	£209,521	£73,975
Rokesly Infant	£16,211	£20,489	£4,278
Rokesly Junior	£79,470	£117,607	£38,136
St Aidan's	£17,179	£46,892	£29,713
St Ann's	£201,038	£178,791	-£22,247
St Francis de Sales Infant	£82,873	£74,921	-£7,952
St Francis de Sales Junior	£32,712	£41,360	£8,648
St Gilda's RC Junior	£34,307	£20,721	-£13,586
St Igantius	£108,332	£46,223	-£62,108
St James CE Primary	£38,978	£34,317	-£4,661
St John Vianney	£45,307	£13,018	-£32,288
St Martin of Porres	£7,970	£14,949	£6,979
St Mary's CE Infants	£57,158	£46,456	-£10,702
St Mary's CE Junior	£24,053	£739	-£23,314
St Mary's RC Infants	£12,577	£76,460	£63,883
St Mary's RC Junior	-£3,383	£60,251	£63,634
St Michael's N6	£113,982	£1,134	-£112,848

St Michael's N22	-£67,546	-£116,177	-£48,632
St Paul's & AH Infants	£103,258	£92,980	-£10,279
St Paul's & AH Junior	£7,931	£158	-£7,773
St Paul's RC Primary	£65,321	£49,937	-£15,384
St Peter in Chains	£6,075	-£9,582	-£15,658
Seven Sisters	£171,952	£104,804	-£67,148
South Harringay Infants	£5,192	-£25,806	-£30,999
South Harringay Junior	-£1,953	-£87,403	-£85,450
Stamford Hill	-£28,792	£22,142	£50,933
Stroud Green	£32,552	-£35,474	-£68,026
Tetherdown	£4,064	-£35,622	-£39,687
Tiverton Primary	£88,680	£117,688	£29,008
Welbourne Primary	£82,180	£70,853	-£11,327
West Green	£92,726	£18,267	-£74,459
Weston Park Primary	£43,637	£39,109	-£4,528
<b>Primary School Total</b>	<b>£3,378,142</b>	<b>£1,908,214</b>	<b>-£1,469,928</b>
<b><u>Secondary Schools</u></b>			
Alexandra Park School	-£15,706	£158,981	£174,686
Fortismere	£523,956	£378,564	-£145,392
Gladesmore Community	£671,412	£1,190,321	£518,909
Highgate Wood School	£189,523	£11,384	-£178,138
Hornsey School for Girls	£311,177	£228,335	-£82,842
John Loughborough	-£95,770	-£211,684	-£115,915
Northumberland Park	£8,469	-£134,976	-£143,445
Park View Academy	£386,444	£135,449	-£250,996
St Thomas More	£358,087	£126,484	-£231,602
White Hart Lane/Woodside High	£696,061	£430,130	-£265,931
<b>Secondary School Total</b>	<b>£3,033,654</b>	<b>£2,312,987</b>	<b>-£720,667</b>
<b><u>Special Schools</u></b>			
Blanche Nevile	-£19,043	-£30,908	-£11,865
Moselle	£35,413	£41,692	£6,279
The Vale	£27,803	£16,887	-£10,916
William C Harvey	£49,042	£39,287	-£9,754
<b>Special School Total</b>	<b>£93,214</b>	<b>£66,958</b>	<b>-£26,256</b>
Pembury	-£3,943	£38,884	£42,827
Rowland Hill	£77,274	£36,330	-£40,944
Woodland Park	£50,757	£8,769	-£41,988
<b>Nursery Total</b>	<b>£124,087</b>	<b>£83,982</b>	<b>-£40,105</b>
Sixth Form Centre	£34,536	£145,996	£111,461
ISB Contingency	-£48,633	-£111,147	-£62,514
<b>Total Completed Returns</b>	<b>£6,615,000</b>	<b>£4,406,991</b>	<b>-£2,208,010</b>

£0



**Haringey** Council

**The Children and Young People's Service**

**Report to Haringey Schools Forum – 1 July 2010**

**Agenda Item**  
**7**

**Report Status**

For information/note   
For consultation & views   
For decision

**Report Title: School Outturn and Balances 2009-10**

**Authors:**

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**Purpose**

- (i) To advise the Schools Forum of schools' net expenditure in the 2009/10 financial year, the net balances carried forward and the clawback of surplus balances.
- (ii) To obtain the Forum's view on the use of the balance 'clawed' back.
- (iii) To request the appointment of a panel of the Forum to allocate the contingency for schools in financial difficulty.

**Recommendations**

- (a) The 2009-10 outturn position is noted.
- (b) The position on Schools' Balances at March 2010 is noted.
- (c) The sums to be removed under the balance clawback arrangements are noted and members consider how they wish to apply the balance recovered.
- (d) That a panel of members is appointed to agree allocations from the contingency.

## 1. Background.

- 1.1. Unspent resources allocated to Schools through the Individual Schools Budget (ISB) remain available to those schools to use strategically in future years subject to the provisions for balance clawback in Haringey's Scheme for Financing Schools.
- 1.2. Following closure of the 2009-10 accounts the position on the DSB is as set out in the table below:

Table 1 – Outturn Position 2009-10

£000	2009-10 Budget	2009-10 Actual	2009-10 Variance
Individual Schools Budget (ISB)	145,035	147,243	-2,208

## 2. School Balances

- 2.1. The Table below sets out the position on Schools Balances over the course of 2009-10. Further detail on a school by school basis is attached as Appendix 1.

Table 2 – School Balance analysis at March 2009

£000	March 2009	March 2010	Change	Change %
Primary	3,378	1,908	-1,470	-43.5
Secondary	3,069	2,459	-610	-19.9
Special	93	67	-26	-28.0
Nursery	124	84	-40	-32.3
Contingency	-49	-111	-62	-125.9
<b>Total</b>	<b>6,615</b>	<b>4,407</b>	<b>-2,208</b>	<b>-33.4</b>

- 2.2. This shows a substantial reduction in the level of balances in schools. However, within this overall picture there remain a number of schools in deficit and a number with 'high' balances. The table below shows the distribution of schools balances across bandings.

Table 3 – School Balance distribution at March 2009

	Deficit			Surplus		
	>10	5-9.9 %	0 – 4.9%	0 – 4.9%	5 % - 9.9%	> 10%
Primary	5	2	8	25	18	4
Secondary	1	0	1	7	1	1
Special	0	0	1	3	0	0
Nursery	0	0	0	1	2	0

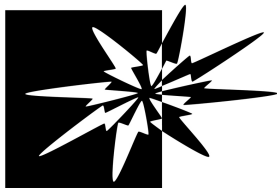


### **3. Balance Clawback**

- 3.1. The Haringey Scheme for Financing Schools has provision for the clawback of excessive school balances. Determination of excessive balances makes reference to the following aspects:
- The amount deemed by the Audit Commission as appropriate to hold as uncommitted for each phase of school (8% for Primary and Special Schools 5% for Secondary and Nursery Schools)
  - Amounts planned for and committed by governors as recorded in their minutes prior to 31 December (2009)
  - Amounts of unspent Standards Fund up to the limit advised by the LA.
  - Contractually committed amounts not qualifying as year end accruals as advised by the LA.
  - Monies held on behalf of others where the amount can be clearly defined and disaggregated as advised by the LA.
- 3.2. Following the submission of schools of their end of year financial information, including the evidence to support the existence of balances, the LA has established that a sum of £42,942 is liable to be clawed back from two schools under these arrangements. In addition, queries have been raised with 3 schools seeking further clarification on some of the commitments agreed by governors.
- 3.3. The Forum can decide how the surplus balance is to be used, subject to it being applied to the Schools Budget. This can include a contribution to combined services. Last year, the Forum applied the clawback to the contingency for schools in financial difficulty but an alternative is to use the funds released to provide one-off funding for projects supporting Haringey children. This is especially pertinent in the current financial climate when scope for support from other local authority funds is being reduced; further information on recent financial developments will be available at the meeting. One request for support has been received and is summarised in section 3.5. Members are asked to consider how they wish to proceed.
- 3.4. William C Harvey (WCH) Special School has worked with Families Addressing Behaviour through Learning and Enjoying (FABLE), an organisation that offers early intervention and support to families of children with learning, sensory or health impairment. Grant funding through the NLC has now ended following recent government cuts and the Headteacher at WCH is seeking funds to enable the programme to continue, annual costs are £83K.
- 3.5. Recommendations, that:**
- (a) the 2009/10 outturn position is noted.**
  - (b) the position on schools' balances at March 2010 is noted.**
  - (c) the sums to be removed under the balance clawback arrangements are noted and members consider how they wish to apply the balance recovered.**

**4. Contingency for Schools in Financial Difficulty.**

- 4.1. Forum on 5<sup>th</sup> May 2009 agreed that schools would be invited to apply for resources from this budget at an earlier stage; before the end of the summer term. In accordance with that resolution and reflecting the request to give schools additional guidance, all schools will be written to and asked to make submissions by the end of this term.
- 4.2. In previous years the Forum has appointed a panel of members to agree the allocation of the contingency.
- 4.3. **Recommendations,**  
**(d) that a panel of members is appointed to agree allocations from the contingency.**



**Haringey** Council

**The Children and Young People's Service**

**Agenda Item  
9**

**Report Status**

For information/note   
 For consultation & views   
 For decision

**Report to Haringey Schools Forum – 1<sup>st</sup> July 2010.**

**Report Title: Review of the Haringey School Funding Formula.**

**Authors:**

Neville Murton, Head of Finance for the Children and Young People's Service  
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Steve Worth, School Funding & Policy Manager

Telephone: 020 8489 3708 Email: [Stephen.worth@haringey.gov.uk](mailto:Stephen.worth@haringey.gov.uk)

**Purpose: To update the Forum on work undertaken in reviewing the funding formula for 2011/12.**

**Recommendations:**

- a. That members endorse the proposed increase to Haringey Sixth Form Centre's MBA.
- b. That members endorse the work underway on other potential changes to the funding formula and note the intention to report again to the Forum in September.
- c. That members note the changes arising from the School Admissions Code 2010 and that changes to the Funding Formula will be exemplified when the School Financing Regulations 2011 are available.

**1. Background.**

- 1.1. A report to the last meeting of the Forum explained the three-year Dedicated School Grant (DSG) funding envelope, the next beginning in April 2011. It also noted that the local funding formula should not change within the period unless there are clear and urgent reasons to do so.
- 1.2. The Forum agreed to consider proposals to increase the Minimum Basic Allocation for the Sixth Form Centre. These are set out in section 2 and members are asked for their endorsement.
- 1.3. At the last meeting, members were asked to consider the current funding formula and raise any factors they wished reviewed prior to 2011. Sections 3 to 7 summarise the issues raised by members and others. Members are asked to endorse further work in these areas and note there will be a further report to the Forum in September.
- 1.4. Following the September meeting of the Forum, all schools will be consulted on proposed changes to the funding formula.
- 1.5. As requested at the last meeting, a review of the relative distribution of funding between phases has been built into the Forum's forward plan for completion in October 2011.

**2. Haringey Sixth Form Centre.**

- 2.1. As reported to the last Forum, Haringey Sixth Form Centre (H6FC) has requested an increase to their Minimum Basic Allocation (MBA).
- 2.2. Members are asked to endorse the proposal set out in 2.3, which is the position agreed between officers and the Vice-Principal.
- 2.3. The current MBA is based on that for Special Schools, with a pro-rata contribution for the Principal and a Vice-Principal using the number of planned special needs places in proportion to total planned roll. The calculation of the current MBA's for special schools and H6FC are set out in columns a and b of the following table. The revised proposal is to give a weighting of four to each planned place to recognise that there is a proportionately greater input from senior staff for these places. The divisor used is the number actually funded by the Young Peoples Learning Agency rather than the number originally planned. This will give a factor of 220/1055 compared with the current 55/1200. The revised calculation is shown in column c and will result in an increase of £24,597, as shown in column d.

**Table. Minimum Basic Allocation for Special Schools and Current and Proposed Allocations for Haringey Sixth Form Centre.**

	a	b	c	d
Factor	Special Schools	H6FC - Current	H6FC - Proposed	Change
	£	£	£	£
Head (Principal)	83,002	3,804	17,308	13,504
Deputy-Head (Vice-Principal)	68,181	3,125	14,218	11,093
Inclusion Manager	59,287	59,287	59,287	0
Administrative Officer	26,680	26,680	26,680	0
<b>Total</b>	<b>237,150</b>	<b>92,896</b>	<b>117,493</b>	<b>24,597</b>

### **3. Premises Formula.**

- 3.1. Two issues are emerging here, the first is that there is no comprehensive update of suitability and condition data for primary schools and that spending restrictions may prevent further work in this area. The position will be reviewed prior to reporting to Forum in September. If it is not possible to complete the surveys, two possible options are either to continue with existing data, but that is now dated, or to revert to a factor using floor area.
- 3.2. The second is the emerging evidence that utility costs of newly built premises are substantially higher than in older premises. Officers will assess the impact of these additional costs in time to make a recommendation on formula changes to Forum in September.

### **4. The School Admissions Code 2010.**

- 4.1. Head teachers have raised concerns about the implications of the new code on school admissions, which are set out in the following sections. However, the changes will not come into effect until September 2011 and will not have financial implications until the 2012/13 financial year. The current School Finance Regulations offer limited scope in dealing with the new requirement but we anticipate that the 2011 Regulations will change to reflect the increased flexibility in admissions and we will consult on the necessary change to Haringey's Schools Funding Formula next year.
- 4.2. In Haringey, children normally enter reception classes in the September following their fourth birthday. This entry date ensures that the child is included in the January pupil count used for both the DSG calculation and the calculation of individual school budget shares.

4.3. The School Admissions Code 2010 requires that from September 2011 admission authorities ‘- allow parents of children who are offered a place at a school before they are of compulsory school age to defer their child’s entry until later in the school year.’ The authority must hold the place and not allocate it to another child.

4.4. Under the present arrangements, this has implications for both local authority and school funding. Children entering a school after the January pupil count are not included in the DSG for the financial year starting in April, nor are they included in the numbers funded for individual schools under Haringey’s Schools Funding Formula.

**5. Early Years Single Funding Formula.**

5.1. Work on this is proceeding with meetings scheduled for 24<sup>th</sup> June and 22<sup>nd</sup> July. Work will continue over the summer with proposals for consultation presented to Forum in September.

**6. Split Site.**

6.1. The Forum has previously rejected the inclusion of a split site factor; however, officers are of the view that this should be given further consideration and will make recommendations to Forum in September.

**7. The Inclusive Learning Campus.**

7.1. The Forum received a report on ‘New Provision for Children with Additional Needs and Disabilities’ at its meeting on 25<sup>th</sup> February 2010. Among other things, the report discussed the development of two new Inclusive Learning Campuses that will begin to operate from September 2011. A review of the implications of the new arrangements on Haringey’s Schools Funding Formula is underway and any recommended changes to the funding formula will be reported in September.

**8. Prior Attainment Data.**

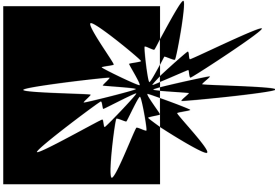
8.1. At the last meeting, members expressed concern that the boycott of SATs at some schools would create difficulties in the calculation of the prior attainment factor for 2011/12. Advice from the Children and Young People’s statistician is that those schools that boycotted the tests (more than 30) are still required to return teacher assessments, which have been moderated, and that these can be used in place of test results.

**9. Recommendations:**

- a. **That members endorse the proposed increase to Haringey Sixth Form Centre's MBA.**
- b. **That members endorse the work underway on other potential changes to the funding formula and note the intention to report again to the Forum in September.**
- c. **That members note the changes arising from the School Admissions Code 2010 and that changes to the Funding Formula will be exemplified when the School Financing Regulations 2011 are available.**

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**Haringey** Council

**The Children and Young People's Service**

**Report to Haringey Schools Forum – 1<sup>st</sup> July 2010**

**Agenda Item  
10**

**Report Status**

For information/note   
 For consultation & views   
 For decision

**Report Title: DSG Consultation – Final Response.**

**Authors:**

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**Purpose: To inform members of the final response to the Department for Education's consultation on proposed changes to the Dedicated Schools Grant from April 2010.**

**Recommendations: That members note the response.**

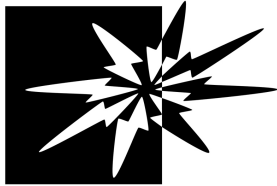
**1. Background.**

- 1.1. A report to the Forum on 13<sup>th</sup> May 2010 set out the background and draft response to the proposed changes to the method of allocating the Dedicated Schools Grant.
- 1.2. The attached response incorporated feedback from members and has been submitted to the Department for Education and receipt acknowledged.
- 1.3. We anticipate a further round of consultation in the autumn that should include exemplifications of the proposed changes.

**2. Recommendation.**

- a. **That members note the response.**

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**Haringey** Council

**The Children and Young People's Service**

**Agenda Item  
11**

**Report Status**

For information/note   
 For consultation & views   
 For decision

**Report to Haringey Schools Forum – 1<sup>st</sup> July 2010**

**Report Title: Arrangements for the Election of the Chair and Vice-Chair(s) of the Schools Forum.**

**Authors:**

Neville Murton, Head of Finance for the Children and Young People's Service  
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**Purpose: To report on the proposed arrangements for electing the Chair and Vice-Chair(s) of the Forum.**

**Recommendations:**

- a. That members approve the proposed arrangements.

**1. Background.**

- 1.1. The Schools Forums (England) Regulations 2010 require Local Authorities to establish a local Schools Forum. The Regulations also set out the legal framework within which Forums must operate. The 2010 Regulations revoke and replace the Schools Forums (England) Regulations 2002 and their subsequent amendments.
- 1.2. The Regulations allow School Forums to establish their own arrangements within the overall national framework. Haringey's Schools Forum has set up a Working Party (WP) to look at its constitution and procedures; an update on the work of the group is included in Agenda Item 12.
- 1.3. The WP has largely completed its review and will recommend a revised constitution to the Forum at its September meeting. Section 2 below is consistent with that part of the revised constitution covering the procedure for electing the Chair and Vice-Chair(s). Members are asked to agree this amendment ahead of considering the main constitution so that the positions can be filled at the start of the Forum's meeting in September.

**2. Proposed Arrangements for the Election of Chair and Vice-Chair(s) of the Forum.**

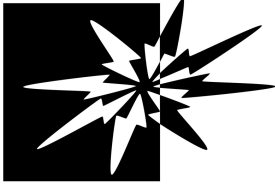
- 2.1. At the meeting on 23<sup>rd</sup> September 2010 and subsequently at the first meeting of a newly appointed Forum, the Clerk will invite nominations for the election of a Chair/ Vice-Chair(s) of the School Forum (no prior requests will be made). The Chair and Vice-Chair(s) must be a voting member, except that an elected member or officer of the authority cannot be elected as the Chair/ Vice-Chair(s). All nominations must be proposed and seconded by a voting member of the Forum.
- 2.2. The term of office for the Chair/ Vice-Chair(s) will be the duration of the Forum. The Forum will agree the number of Vice-Chairs that it wishes to appoint.
- 2.3. Elections for the Chair/ Vice-Chair(s) will be carried out by way of secret vote. All voting members will have a vote, including those nominated for either position(s). All those nominated will be given the opportunity to speak briefly in support of their nomination.
- 2.4. The Chair/ Vice-Chair(s) will be elected at a quorate meeting of the Forum. Where a substantive Chair has not been elected the Forum will elect, from its qualifying membership, a Chair to preside over that meeting of the Forum. A Chair elected for a single meeting will hold the role of Chair until the start of the next meeting. A Chair elected for a single meeting may be appointed through a seconded proposal followed by a majority show of hands in favour of the proposed candidate.

2.5. All members of the Forum have a single vote in electing the Chair/ Vice-Chair(s). The Chair/ Vice-Chair(s) will be elected on a simple majority. In the event of a tie between two members in the election of the Chair, the Clerk will determine the outcome by the toss of a coin. In the event of more than two nominations for Chair/ Vice-Chair(s) achieving equal numbers of votes the Clerk will draw the successful candidates name from a 'hat' containing the names of all tied candidates.

**3. Recommendations.**

a. **That members approve the proposed arrangements.**

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**Haringey** Council

**The Children and Young People's Service**

**Report to Haringey Schools Forum 1<sup>st</sup> July 2010**

**Agenda Item  
12**

**Report Status**

For information/note   
 For consultation & views   
 For decision

**Report Title:** Update from Working Parties

**Authors:**

Neville Murton, Head of Finance for the Children and Young People's Service

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Steve Worth, School Funding & Policy Manager

**Telephone:** 020 8489 3708      **Email:** [Stephen.worth@haringey.gov.uk](mailto:Stephen.worth@haringey.gov.uk)

**Purpose:**

To keep Members of the Forum updated on working party meetings and actions arising.

**Recommendations**

Members receive and note the work being undertaken in working parties.

**1. Background and Introduction.**

1.1. From time to time the Forum sets up a Working Party (WP) to take forward particular pieces of work. It has been agreed that each Forum meeting will receive a brief update of the work undertaken within the working parties. The following working parties currently exist:

- Area Cost Adjustment (ACA) WP
- Early Years Single Funding Formula (EYSFF) WP
- Best Value WP
- Constitution WP

1.2. Each are considered further below.

**2. ACA WP**

- 2.1. Forum on 13<sup>th</sup> May 2010 received a draft response to the Department for Education's consultation on changes to the Dedicated Schools Grant. Feedback at and following the meeting was considered by the WP on 20<sup>th</sup> May and a final response was sent to the DfE. The response is included as the Appendix to agenda item 10.
- 2.2. The WP has no further meetings scheduled, but will reconvene when necessary.

**3. EYSFF WP**

- 3.1. Following the last update, the WP met on 18<sup>th</sup> May.
- 3.2. The WP received information on the piloting of a local accreditation scheme. At present, the quality of settings varies and the scheme is aimed at raising all to an excellent quality. The final draft of the scheme is expected in September 2010 with all settings being visited in January 2011 and 'star' ratings awarded in February 2011. Officers are currently discussing how this can feed into the EYSFF's quality supplement.
- 3.3. The WP also received an implementation plan for the new Code of Practice.
- 3.4. It was noted that further work is still required on special needs and full-time nursery places.
- 3.5. The next meeting is scheduled for 24 June 2010.

**4. Best value WP**

- 4.1. Arrangements are in hand to convene this WP, which has not met since 2<sup>nd</sup> March due to staffing and other pressures.

**5. Constitution WP**

- 5.1. The WP met on 10 May to consider a revised constitution. This is now largely complete and will be reported to Forum at its September meeting.

Membership of the working parties (excluding officers) is shown overleaf.



**Area Cost Adjustment (ACA) WP**

Tony Brockman  
Tony Hartney  
Vicky Cann  
Melian Mansfield  
Cal Shaw

**Early Years Single Funding Formula (EYSFF) WP**

Val Bucket  
Peter Caitling  
Tony Brockman  
Hasan Chawdhry  
Melian Mansfield (C)  
Sarah Crowe  
Susan Tudor-Hart  
Sharon Easton  
Diane Richardson

**Best Value WP**

Tony Brockman  
Andrew Wickham  
Laura Butterfield  
Bill Barker

**Constitution WP**

Tony Brockman (C)  
Melian Mansfield  
Nathan Oparaeche  
Cllr. Reith

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